Republic of the Philippines
Department of Education
Schools Division of Benguet

DepEd-Benguet Division
NOV 12 2026
RELEASED

09 November 2026

DIVISION MEMORANDUM
No. 494, s. 2026

PARTICIPATION IN THE CAPACITY-BUILDING ACTIVITY FOR RECEIVING TEACHERS ON CLASSROOM ACCOMMODATION FOR LEARNERS WITH DISABILITIES

To: Assistant Schools Division Superintendent
Chief, Curriculum Implementation Division
Chief, Schools Governance and Operations Division
Public Schools District Supervisors/District In-Charges
All Others Concerned

1. Attached is Regional Memorandum (RM) No. 904, s. 2026, titled *"Participation in the Capacity-Building Activity for Receiving Teachers on Classroom Accommodation for Learners with Disabilities,"* for the information and guidance of all concerned.

2. The following personnel from the Schools Division Office of Benguet are dentified participants in the activity on **November 11-13, 2026**, at the **Great Eastern Hotel, Quezon City**:

- Milbert C. Cocoy, PSDI, Sablan District
- Esther Rizaldo, SP II, Lubas Elementary School, La Trinidad District
- Marylin Tolbe, PSDS, Mankayan District

3. The identified participants are directed to attend, submit a brief narrative report, and share relevant learnings.

4. As provided in RM No. 904, s. 2026, expenses for meals and accommodation shall be charged against the FY 2026 Special Needs Education (SNED) Continuing Program Fund while travel and other incidental expenses shall be charged against the FY 2025 SNED Continuing Funds, subject to the availability of funds, and existing government accounting and auditing rules and regulations.

5. This Memorandum shall serve as authority to travel on official business of the identified participants.

6. Immediate dissemination of and compliance with this Memorandum are desired.

sgd
CARMEL F. MERIS
OIC - Schools Division Superintendent

/CID/AMD/lop